



Objectives: Participants will learn how to manage all aspects of the Ascent Contract Management module. 24 hours total contact time. Delivery is through onsite classroom or online web-based method.

1. Ascent Overview
 - a. Purpose
 - b. Interfaces
 - c. Contract coding
 - d. Reporting
2. Contract Coding Basics
 - a. Contract Evaluation
 - b. Contract Copying
 - c. Terms
 - i) Inpatient %, per diem, per stay
 - ii) Outpatient %, per visit
 - iii) Obstetrics, Mom & Baby
 - iv) Carveouts and Exclusions
 - v) Stop Loss
 - d. Forms
 - i) Qualification
 - ii) Reimbursement
 - e. Macros
 - f. Fee Schedules
 - i) Loading
 - ii) Editing
 - g. Libraries
 - h. Summary Bill (invoice text)
 - i. Testing
 - i) Creating a Patient
 - ii) Testing Contracts
 - j. Validating Windows and character
 - k. Linking Contracts
 - l. Recalculations
3. Contract Reporting in Crystal or 5r
 - a. Contract components
 - b. Contract expiration
4. Patient Selection in 5r
5. Test Database management
 - a. Test Database creation
 - b. Copy contracts test to live
 - c. Modeling contracts for fee negotiations
 - d. Copy contracts live to test